

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on December 12, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Allan Mayhew (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Mayhew calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated December 12, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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Conflict of Interest Reporting Form

[03.00 CONFLICT OF INTEREST REPORTING FORM 2018](#)

4. DEPUTATIONS AND PETITIONS

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – December 5, 2018

[05.01 Minutes December 5 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated December 5, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for November 1 to December 5, 2018 to be presented

[07](#)

#2018-

Moved by _____

Seconded by _____

THAT accounts as presented by the Treasurer in the amount of \$1,850,788.96 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

1. Scott air bottle purchase

[09 a 01 Scott air bottle purchase](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approve the purchase of 1 Scott, 2216, carbon fiber air bottles from the 2018 budget and another 5, 2216 SCBA bottles from the 2019 budget, from M&L Fire and Safety.

b. Administration

1. Ratification of Council Appointments to Committees and Boards

[09 b 01 Committee Appointments](#)

#2018-

Moved by _____

Seconded by _____

THAT Council make appointments of members to the following committees and boards:

- Economic Development Committee – Allan Mayhew (ex officio), Doug Bartlett, Mike Sholdice, Mark McGill
- Brooke-Alvinston Fire Board – Martin Vink
- Four Counties Transportation – Ian Carruthers, Marigay Wilkins
- Lower Thames Valley Conservation Authority – Christa Cowell
- St. Clair Region Conservation Authority – Mark McGill
- Tri-County Water Board – Allan Mayhew, Marigay Wilkins, Jill Bellchamber-Glazier
- Emergency Management – Allan Mayhew, Ian Carruthers, Christa Cowell, Mike Sholdice, Robert Hansen, Jill Bellchamber-Glazier, Greg Storms, Elizabeth Cummings, Sheila McCahon, Kristen McGill, and Barbara Pinnell
- Canada Day Committee – Allan Mayhew (ex officio), Ian Carruthers, Jeremy Feasey, Barbara Pinnell (secretary)
- Communities in Bloom – Ian Carruthers, Mike Sholdice

c. Building

d. Finance

1. Budget Process Overview

[09 d 01 Budget Process Overview](#)

#2018-

Moved by _____

Seconded by _____

THAT the budget process overview is received as information.

2. Southwest Middlesex 2019 Capital Budget

[09 d 02 2019 Capital Budget](#)

#2018-

Moved by _____

Seconded by _____

THAT the Southwest Middlesex 2019 Capital budget presentation is received as information with further consideration to follow at a future meeting of council.

e. Facilities and Recreation

1. Family Day 2019

[09 e 01 Family Day](#)

#2018-

Moved by _____

Seconded by _____

THAT council approves free use of the arena auditorium as early as 1pm and free ice for a public skate for potentially as long as 1:00 to 5:00pm for Monday February 18, 2019 (Family Day).

2. Municipal Office Air Quality Concerns

[09 e 02 Air Quality](#)

#2018-

Moved by _____

Seconded by _____

THAT the municipal office air quality concerns report is received.

3. Hanging Flower Basket Program 2019

[09 e 03 Hanging Flower Basket Program 2019](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approves:

- continuing with 120 hanging flower baskets for 2019
- continuing to have the baskets on display from late May until after the Glencoe fair. The “Remember Their Sacrifice” banners can also be hung and on display for the fair weekend
- sponsorship to remain at \$65 per basket
- staff ordering the flower baskets from the two greenhouses (as done the past four seasons).

f. Public Works

1 Section 78 Request – Kelly Drain

[09 f 01 PW Report to Council, Kelly Drain Section 78](#)

#2018-

Moved by _____

Seconded by _____

THAT council directs the Drainage Superintendent to do the following:

- hold a meeting with the ratepayers of the Kelly Drain to receive input on the potential project
- consult with Lower Thames Conservation Authority to ascertain if the enclosure would be allowed by the CA
- report back to council once these steps have been taken

2. Section 78 Request – Gov’t 5 & 6 Drain

[09 f 02 PW Report to Council Gov 56 Section 78 Request](#)

#2018-

Moved by _____

Seconded by _____

THAT council appoints Spriet Associates under Section 78 of the Drainage Act to examine the Government 5 & 6 Drain and produce a report on this matter.

3. Saxon Drain Branch No. 1

[09 f 03 Saxon Drain Branch No1](#)

#2018-

Moved by _____

Seconded by _____

THAT council receive the Saxon Drain Branch No. 1 report for information purposes.

4. Switzer and McLean Switzer Drain Update

[09 f 04 Switzer McLean Switzer Dr](#)

#2018-

Moved by _____

Seconded by _____

5. Winter Operations Report

[09 f 05 Winter Operations Report](#)

#2018-

Moved by _____

Seconded by _____

THAT the Winter Operations report is received for information purposes.

6. Public Works Report

[09 f 06 Public Works Report](#)

#2018-

Moved by _____

Seconded by _____

THAT the Public Works report dated December 12, 2018 is received.

10. REPORTS OF COMMITTEES

1. Lower Thames Valley Conservation Authority 2019 Preliminary Budget

[10 01 LTVCA MunicipPreBudget2019_Swm](#)

#2018-

Moved by _____

Seconded by _____

THAT the Lower Thames Valley Conservation Authority 2019 Preliminary Budget figure is included in the Southwest Middlesex 2019 budget.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Ontario Cannabis Legalization Implementation Fund (OCLIF)

[12 01 MinisterFinance Letter to Municipalities Cannabis Allocation](#)

2. Ontario Government Releases New Environment Plan for Consultation

[12 02 AMO New Environment Plan](#)

3. GDHS Student Thankyou

[12 03 thank you gdhs](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- December 12, 2018 – Council including Budget Overview/Capital Budget – 7:00 p.m.
- December 19, 2018 – Budget – Capital – 6:00 p.m.
- December 19, 2018 – Council/Planning – 7:00 p.m.
- January 9, 2019 – Council – 1:30 p.m.
- January 16, 2019 – Special Mtg. – Facilities Tour and Operating Budget starting at 10:00 a.m.
- January 23, 2019 – Council including Operating Budget – 7:00 p.m.
- January 30, 2019 – Council/Planning including Operating Budget – 7:00 p.m.
- February 6, 2019 – Council including Budget Wrap-Up – 1:30 p.m.

15. CLOSED SESSION (Committee of the Whole)

Closed session not anticipated.

16. BY-LAWS

1. By-law No. 2018/

[16 01 CCG Appointment Bylaw](#)

Being a by-law to appoint the Emergency Community Control Group (CCG) of the Municipality of Southwest Middlesex

2. By-law No. 2018/

[16 02 Committee Appointment Bylaw2](#)

Being a by-law to establish Municipal Service Board and Committees along with their respective appointments of the Municipality of Southwest Middlesex

3. By-law No. 2018/

[16 03 Confirming December12Mtg Bylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (December 12, 2018)

#2018-

Moved by _____

Seconded by _____

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at ____p.m.

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